



BRICKHAMPTON COURT GOLF COMPLEX CHRISTMAS TERMS & CONDITIONS 2021

- 1.** Bookings made by the Hirer/Organiser are at the discretion of Brickhampton LLP, trading as 'Brickhampton Court Golf Complex' (hereafter 'the Venue') whose decision shall be final in all matters concerning the booking stated.
- 2.** To confirm your booking, the full deposit, as stated on your event form, must be paid at point of booking.
- 3.** The remaining balance must be paid as per the payment terms detailed in clause 6 below. Failure to do so may result in the loss of your reservation and cancellation charges applying as per clause 7. The Venue reserves the right to use the services of a third-party debt collection organisation to recover any overdue payments.
- 4.** Deposit: £5.00 deposit per person, unless otherwise stated on your event form, to be paid at the time of making your booking.
- 5.** Menu choices and confirmation of numbers to be submitted in writing no later than fourteen days before the event.
- 6.** Full and Final payment, as stated on your event form, is to be paid to the Venue no later than seven days before the event. The deposit will be deducted from your final bill.
- 7.** Cancellations: Should you need to cancel your booking in full, we require thirty days' notice of your event and with that any deposit paid will be non-refundable. Cancellations can be made fourteen working days (Monday-Friday) within this period. Any cancellations made within seven days of the event will result in the loss of the deposit for that person plus full payment of the meal of the missing person.
- 8.** Premises should be left in reasonable condition. Should additional cleaning be necessary or damage/loss the Hirer/Organiser shall pay the Venue the amount required to make good any such loss or damage.
- 9.** All prices/charges are inclusive of VAT unless specified. If the rate of VAT increases the Venue has the right to change the price.
- 10.** The Hirer/Organiser of the event is responsible for the actions and consequences of their guests, employees and sub-contractors.
- 11.** The finishing time stated on the event form shall be the time when the function ends. Guests must vacate the Venue within twenty minutes. Please respect our neighbours by leaving in a quiet and respectful manner.
- 12.** No bolts, nails, screws, tacks, drawing pins or sticky-tape shall be fixed to any part of the premises, nor shall any place cards, banners or smaller articles be fixed either internally or externally without prior written consent of the Venue.
- 13.** No inflammable, dangerous or offensive article or any animal (other than registered Guide dogs) shall be brought onto the premises without written consent of the Venue.
- 14.** No person under the age of 18 shall be permitted to purchase or consume intoxicating drinks.
- 15.** The Venue reserves the right to conclude any function which, in its opinion, is unsafe for its staff and /or guests or not properly conducted and in such cases, no part of the payment shall be returned whatsoever.
- 16.** The Venue shall not be liable, whether in contract, tort or otherwise for any personal, indirect, consequential or economic losses however arising, including those arising from services or products supplied by third parties.
- 17.** All arrangements regarding the Hirer/Organiser's requirements, for example; final numbers of guests, menu's, layouts, shall be confirmed not less than fourteen days prior to the event. Charges will be based on these final numbers if greater than original contracted numbers.



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18. The Venue reserves the right to change menu content under reasonable circumstances with an equivalent option. All food and drink that has not been supplied by the Venue may not be consumed on the premises. Any persons found to breach this term will be asked to leave and a corkage fee of £25.00 corkage per bottle will be applied.

19. Prices quoted on our website and other marketing materials are subject to change.

20. The Venue reserves the right to charge interest to overdue invoices, accruing daily from the date the payment becomes overdue at 4% above the Bank of England base rate.

21. All Government guidelines/restrictions must to be followed.

22. These terms and conditions shall be governed by the Laws of England.

23. The Venue has introduced further processes to safeguard all staff and visitors during the current Covid19 Pandemic. We request contact details to meet NHS Test and Trace requirements, timings of lunches/dinners will be staggered, additional cleaning of the facilities will be done, we are operating table service only, each table is to be a maximum of eight people. Capacity has been limited to ensure social distancing is maintained. Hand Sanitiser is available throughout the Venue.

Name:

Signature:

Date: